



State of California  
**BUSINESS, CONSUMER SERVICES AND HOUSING AGENCY**



**CALIFORNIA**  
HOMELESS COORDINATING  
AND FINANCING COUNCIL

# SB 850: Homeless Emergency Aid Program (HEAP)

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# SB 850 Overview

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- Moves the Homeless Coordinating and Financing Council (HCFC) from Department of Housing and Community Development (HCD) to the Business, Consumer Services and Housing Agency (BCSH).
- Designates the Secretary of BCSH as Chair of the HCFC.
- Adds representative to the HCFC from the Department of Transportation and a formerly homeless youth who lives in California.
- Provides permanent staff under BCSH to support HCFC mandates
- Establishes the Homeless Emergency Aid Program (HEAP) for purposes of providing localities with one-time flexible block grant funds to address their immediate homelessness challenges.

# HCFC Team Members

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Position	Staff
Executive Officer	Ginny Puddefoot
Research and Policy Specialist	Kelly Joy
Council Specialist	Natalie Nguyen
HEAP Grant Manager	Daniel Castillo
Local Government Liaison	Lahela Mattox
Data Systems Development Project Manager	TBD

# HEAP Grant Overview

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- HEAP is a \$500 million block grant program designed to provide direct assistance to cities, counties and Continuums of Care to address the homelessness crisis throughout California.
- Designed to provide immediate, one-time, flexible funding.
- Provides support until additional resources are available (i.e. SB 2, No Place Like Home, SB 3).

# Eligible Applicants

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- Applications to the HEAP program will only be submitted by the 11 large cities and the 43 CoCs identified in the HEAP Program Guidance-Attachment B.
- Individual persons, cities (not identified as one of the 11 large cities), counties, and/or nonprofit organizations are not eligible to apply directly to HCFC for HEAP funds. Those interested in receiving HEAP funds will apply directly to their local CoC.

# Available Funding

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- All CoCs and large cities are encouraged to submit applications during Round 1.
  - Round 1 application period is September 5, 2018-December 31, 2018
  - A non-competitive application process
- Funds not applied for in Round 1 will be redistributed among the CoCs and large cities in Round 2.
  - Allocations will be reduced to a proportional share of the HEAP funds remaining after Round 1
  - The same formula distribution methodology used in Round 1 will determine the allocations in Round 2

# Available Funding

- HEAP funding is divided into 3 categories of distribution.

Category for Distribution	Funded Amount	Eligible Applicants
(a) CoC -Based on Point in Time Count Ranges	\$250M	CoC
(b) CoC -Based on Percentage of Homeless Population	\$100M	CoC
(c) City / City that is also a County – Based on general population	\$150M	Large cities with a population over 330,000

- Although there are two categories of funds for the CoCs, only one application will be submitted for the total amount of the CoCs allocation.
- Only one application will be submitted by each large city for the total amount allocated.

# Available Funding (continued)

## Continuum of Care 50213 (a) and 50213 (b)

### Attachment B – Formula Funding Estimates

CoC Number	Jurisdiction	Total Homeless, 2017	Percent of Total State Homeless, 2017	Section 50213(a) Per Jurisdiction portion of \$250M	Section 50213(b) \$100M Distribution Based on Percent of Homeless Population	Total of CoC Distribution per 50213(a) and (b)	50214(c) 5% Minimum Youth Set-aside Per Continuum of Care total of 50213(a) and (b)
CA-600	Los Angeles City & County	55,188	41.100%	\$ 40,000,000.00	\$ 41,099,807.86	\$ 81,099,807.86	\$ 4,054,990.39
CA-601	San Diego City & County	9,160	6.822%	\$ 12,000,000.00	\$ 6,821,668.48	\$ 18,821,668.48	\$ 941,083.42
CA-500	San Jose/Santa Clara City & County	7,394	5.506%	\$ 12,000,000.00	\$ 5,506,486.54	\$ 17,506,486.54	\$ 875,324.33
CA-501	San Francisco	6,858	5.107%	\$ 12,000,000.00	\$ 5,107,314.68	\$ 17,107,314.68	\$ 855,365.73
CA-502	Oakland, Berkeley/Alameda County	5,629	4.192%	\$ 12,000,000.00	\$ 4,192,049.33	\$ 16,192,049.33	\$ 809,602.47
CA-602	Santa Ana, Anaheim/Orange County	4,792	3.569%	\$ 12,000,000.00	\$ 3,568,715.65	\$ 15,568,715.65	\$ 778,435.78
CA-503	Sacramento City & County	3,665	2.729%	\$ 10,000,000.00	\$ 2,729,412.12	\$ 12,729,412.12	\$ 636,470.61
CA-506	Salinas/Monterey, San Benito Counties	3,364	2.505%	\$ 10,000,000.00	\$ 2,505,250.30	\$ 12,505,250.30	\$ 625,262.52
CA-504	Santa Rosa, Petaluma/Sonoma County	2,835	2.111%	\$ 10,000,000.00	\$ 2,111,291.50	\$ 12,111,291.50	\$ 605,564.57
CA-608	Riverside City & County	2,406	1.792%	\$ 8,000,000.00	\$ 1,791,805.06	\$ 9,791,805.06	\$ 489,590.25
CA-508	Watsonville/Santa Cruz City & County	2,249	1.675%	\$ 8,000,000.00	\$ 1,674,883.45	\$ 9,674,883.45	\$ 483,744.17
CA-514	Fresno City & County/Madera County	2,016	1.501%	\$ 8,000,000.00	\$ 1,501,362.84	\$ 9,501,362.84	\$ 475,068.14
CA-609	San Bernardino City & County	1,866	1.390%	\$ 8,000,000.00	\$ 1,389,654.30	\$ 9,389,654.30	\$ 469,482.71
CA-606	Long Beach	1,863	1.387%	\$ 8,000,000.00	\$ 1,387,420.13	\$ 9,387,420.13	\$ 469,371.01
CA-603	Santa Maria/Santa Barbara County	1,860	1.385%	\$ 8,000,000.00	\$ 1,385,185.96	\$ 9,385,185.96	\$ 469,259.30
CA-510	Turlock, Modesto/Stanislaus County	1,661	1.237%	\$ 6,000,000.00	\$ 1,236,985.95	\$ 7,236,985.95	\$ 361,849.30
CA-505	Richmond/Contra Costa County	1,607	1.197%	\$ 6,000,000.00	\$ 1,196,770.88	\$ 7,196,770.88	\$ 359,838.54
CA-511	Stockton/San Joaquin County	1,542	1.148%	\$ 6,000,000.00	\$ 1,148,363.84	\$ 7,148,363.84	\$ 357,418.19
CA-512	Daly City/San Mateo County	1,253	0.933%	\$ 4,000,000.00	\$ 933,138.71	\$ 4,933,138.71	\$ 246,656.94
CA-509	Mendocino County	1,238	0.922%	\$ 4,000,000.00	\$ 921,967.86	\$ 4,921,967.86	\$ 246,098.39



# Available Funding (continued)

## Attachment B – Formula Funding Estimates Continued

CoC Number	Jurisdiction	Total Homeless, 2017	Percent of Total State Homeless, 2017	Section 50213(a) Per Jurisdiction portion of \$250M	Section 50213(b) \$100M Distribution Based on Percent of Homeless Population	Total of CoC Distribution per 50213(a) and (b)	50214(c) 5% Minimum Youth Set-aside Per Continuum of Care total of 50213(a) and (b)
CA-518	Vallejo/Solano County	1,232	0.917%	\$ 4,000,000.00	\$ 917,499.52	\$ 4,917,499.52	\$ 245,874.98
CA-519	Chico, Paradise/Butte County	1,195	0.890%	\$ 4,000,000.00	\$ 889,944.74	\$ 4,889,944.74	\$ 244,497.24
CA-613	Imperial County	1,154	0.859%	\$ 4,000,000.00	\$ 859,411.07	\$ 4,859,411.07	\$ 242,970.55
CA-611	Oxnard, San Buenaventura/Ventura County	1,152	0.858%	\$ 4,000,000.00	\$ 857,921.63	\$ 4,857,921.63	\$ 242,896.08
CA-614	San Luis Obispo County	1,125	0.838%	\$ 4,000,000.00	\$ 837,814.09	\$ 4,837,814.09	\$ 241,890.70
CA-507	Marin County	1,117	0.832%	\$ 4,000,000.00	\$ 831,856.30	\$ 4,831,856.30	\$ 241,592.81
CA-515	Roseville, Rocklin/Placer, Nevada Counties	979	0.729%	\$ 2,000,000.00	\$ 729,084.44	\$ 2,729,084.44	\$ 136,454.22
CA-516	Redding/Shasta, Siskiyou, Lassen, Plumas, Del Norte, Modoc, Sierra Counties	934	0.696%	\$ 2,000,000.00	\$ 695,571.87	\$ 2,695,571.87	\$ 134,778.59
CA-513	Visalia/Kings, Tulare Counties	853	0.635%	\$ 2,000,000.00	\$ 635,249.26	\$ 2,635,249.26	\$ 131,762.46
CA-604	Bakersfield/Kern County	810	0.603%	\$ 2,000,000.00	\$ 603,226.14	\$ 2,603,226.14	\$ 130,161.31
CA-524	Yuba City & County/Sutter County	760	0.566%	\$ 2,000,000.00	\$ 565,989.96	\$ 2,565,989.96	\$ 128,299.50
CA-522	Humboldt County	759	0.565%	\$ 2,000,000.00	\$ 565,245.24	\$ 2,565,245.24	\$ 128,262.26
CA-525	El Dorado County	602	0.448%	\$ 1,000,000.00	\$ 448,323.63	\$ 1,448,323.63	\$ 72,416.18
CA-607	Pasadena	575	0.428%	\$ 1,000,000.00	\$ 428,216.09	\$ 1,428,216.09	\$ 71,410.80
CA-521	Davis, Woodland/Yolo County	459	0.342%	\$ 1,000,000.00	\$ 341,828.15	\$ 1,341,828.15	\$ 67,091.41
CA-520	Merced City & County	454	0.338%	\$ 1,000,000.00	\$ 338,104.53	\$ 1,338,104.53	\$ 66,905.23
CA-529	Lake County	401	0.299%	\$ 1,000,000.00	\$ 298,634.18	\$ 1,298,634.18	\$ 64,931.71
CA-526	Tuolumne, Amador, Calaveras, Mariposa Counties	367	0.273%	\$ 1,000,000.00	\$ 273,313.57	\$ 1,273,313.57	\$ 63,665.68
CA-517	Napa City & County	315	0.235%	\$ 1,000,000.00	\$ 234,587.94	\$ 1,234,587.94	\$ 61,729.40
CA-523	Colusa, Glen, Trinity Counties	176	0.131%	\$ 500,000.00	\$ 131,071.36	\$ 631,071.36	\$ 31,553.57
CA-612	Glendale	168	0.125%	\$ 500,000.00	\$ 125,113.57	\$ 625,113.57	\$ 31,255.68
CA-527	Tehama County	124	0.092%	\$ 500,000.00	\$ 92,345.73	\$ 592,345.73	\$ 29,617.29
CA-530	Alpine, Inyo, Mono Counties	121	0.090%	\$ 500,000.00	\$ 90,111.56	\$ 590,111.56	\$ 29,505.58

# Available Funding (continued)

## HEAP Large Cities Allocation

CoC Number	Jurisdiction	50213(c) Large Cities \$150,000,000 Allocation	50214(c) Minimum Youth Set Aside Per Large City Allocation
CA-600	Los Angeles	\$ 85,013,607.00	\$ 4,250,680.35
CA-601	San Diego	\$ 14,110,397.95	\$ 705,519.90
CA-500	San Jose	\$ 11,389,987.16	\$ 569,499.36
CA-501	San Francisco	\$ 10,564,313.22	\$ 528,215.66
CA-502	Oakland	\$ 8,671,116.82	\$ 433,555.84
CA-602	Santa Ana	\$ 3,690,885.841	\$ 184,544.29
CA-602	Anaheim	\$ 3,690,885.841	\$ 184,544.29
CA-503	Sacramento	\$ 5,645,699.61	\$ 282,284.98
CA-514	Fresno	\$ 3,105,519.90	\$ 155,276.00
CA-606	Long Beach	\$ 2,869,833.12	\$ 143,491.66
CA-604	Bakersfield	\$ 1,247,753.53	\$ 62,387.68

# Application Timeline Round 1

- The HEAP grant application process will be conducted through an online portal. Applications will be received immediately upon release of the Round 1 Notice of Funding Availability (NOFA) beginning on September 5, 2018.

Round 1	
NOFA Release	Sep 5, 2018
Early Applications Received	Starting Sep 2018
Early Applications Awarded	Starting Sep 2018
Early Distribution of Funds Begins	Starting in late Oct 2018
Round 1 Application Cut-off Date	Dec 31, 2018
Standard Applications Awarded	Jan 2019
Standard Distribution of Funds Begins	March 2019

# Application Timeline Round 2

- Funds not applied for in Round 1 will be available in Round 2.
- Applications will be received immediately upon release of the Round 2 Notice of Funding Availability (NOFA) beginning on February 15, 2019.

Round 2	
NOFA Release	Feb 15, 2019
Early Applications Received	Starting Feb 2019
Early Applications Awarded	Starting Feb 2019
Early Distribution of Funds Begins	Starting in late March 2019
Round 1 Application Cut-off Date	Apr 31, 2019
Standard Applications Awarded	May 2019
Standard Distribution of Funds Begins	July 2019

# Expenditure Deadlines

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- 50 percent of the awarded funds must be contractually obligated by January 1, 2020.
- 100 percent of the funds must be expended by June 30, 2021.
- Unexpended funds must be returned to BCSH.

# Eligibility Criteria

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- CoCs and large cities must demonstrate that a local collaborative process has been conducted prior to application submission.
- A collaborative process may include, but is not limited to,
  - Public meetings
  - Regional homeless taskforce meetings
  - Letters of support with signatures of endorsement
  - An adopted homeless plan
  - An adopted budget which includes HEAP funds
- Proof of a public process may include, but is not limited to,
  - Sign-in sheets
  - Meeting minutes
  - Agendas
  - Public Comment logs

# Eligibility Criteria

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- A shelter declaration for each jurisdiction wanting to be a recipient of HEAP funds **must** be in place at the time of award.
- CoCs with fewer than 1,000 homeless people, based on the 2017 HUD Point in Time count are exempt and can file a waiver with their application.
- The county **may** declare a shelter crisis for the unincorporated areas of the county and **is** allowed to expend HEAP funding for county activities that serve all county residents.
- Jurisdictions are **not** required to declare a shelter crisis. However, any jurisdiction that does not declare a shelter crisis is ineligible to be a direct recipient of HEAP funds.

# Shelter Crisis Declaration

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- The CoC or a Joint Powers Authority that acts as the CoC **may not** declare a shelter crisis.
- The declaration is a resolution that must be adopted by the governing body of a jurisdiction or jurisdictions within a CoC or large city.
- A sample Resolution is located in the HEAP Program Guidance.



# Eligible Uses of HEAP Funds

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- HEAP funds are intended to provide immediate emergency assistance to people experiencing homelessness or at imminent risk of homelessness.
- The parameters of the program are intentionally broad to allow local communities to be creative and craft programs that meet the specific needs that have been identified.
- Applicants will include in their proposals how the proposed activity is directly related to providing immediate emergency assistance to people experiencing homelessness or at imminent risk of homelessness.
- The uses must align with California's Housing First policy.

# Eligible Uses of HEAP Funds

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- Examples include, but are not limited to:
  - **Services:** Street outreach, health and safety education, criminal justice diversion programs, homelessness prevention activities, and other service activities.
  - **Rental assistance or subsidies:** Housing vouchers, rapid re-housing programs, flexible housing subsidy funds, and eviction prevention strategies.
  - **Capital improvements:** Emergency shelter, navigation centers, transitional housing, permanent supportive housing, small/tiny houses, and improvements to current structures that serve homeless individuals and families. Some communities are discussing solutions to address homelessness and the public health crisis by using funds for handwashing stations or public toilet and shower facilities.
  - **Administrative costs:** are allowed, but capped at five percent of program funds. This does not include staff costs directly related to carrying out program activities.
  - **Other**

# Homeless Youth Set Aside

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- At least five percent of HEAP funds must be used to establish or expand services meeting the needs of homeless youth or youth at risk of homelessness.
- 5 percent is the MINIMUM, there is no maximum.
- The HEAP team encourages and expects local CoCs and large cities to work with youth advocates and youth service providers to determine the most appropriate services for this target population.
- Consistent with other state and federal definitions, HCFC considers “homeless youth” to mean an unaccompanied homeless individual who is not older than 24, for purposes of HEAP. Homeless individuals not older than 24 who are parents are included in this definition.



# Ineligible Uses of HEAP Funds

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- Generally, if HEAP funds are used to pay for activities that serve homeless individuals or families or those at imminent risk of homelessness, the uses are allowed, with the following restrictions:
  - Jurisdictions that have not declared a shelter crisis **may not** be the direct recipient of HEAP funding.
  - CoCs, cities, counties, and nonprofit organizations **may not** use HEAP funds for capital projects, such as building or expanding a shelter or navigation center, or for rental assistance, within a jurisdiction that has not declared a shelter crisis.
  - HEAP funds **cannot** be used to fund HMIS infrastructure or improvements.
  - HEAP funds **cannot** be used to create a strategic plan for addressing homelessness.
  - HEAP funds **cannot** be expended after June 30, 2021. Any long-term projects that would require payment after that date are not appropriate uses of HEAP funds.
  - Expenditures not intended for the purposes of providing aid for persons who are homeless or at imminent risk of homelessness are not appropriate uses of HEAP funds.

# Contact Information

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- Additional information regarding the HEAP program is available on the HCFC website. <https://www.bcsb.ca.gov/hcfc/>
- To receive information releases regarding the HEAP program, please register for the program [listserv](#)
- If you have questions, please direct them to the HCFC inbox at [HCFC@BCSH.ca.gov](mailto:HCFC@BCSH.ca.gov)
- Social media
  - [https://twitter.com/CA\\_HCFC](https://twitter.com/CA_HCFC) 
  - <https://www.facebook.com/CalHCFC/> 

# Contact Information

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